



## A warm welcome

We would like to say a warm welcome to all of the children and families at the beginning of our new nursery year. We hope that you have enjoyed the summer break. We are pleased to say that, although its only early days, the children are settling really well and we would like to thank parents and families for the support and time that you have given to us.

## Communication with families



Due to Coronavirus restrictions, we are unable to let parents and families into our nursery. Although this is the case, please remember that you can always ring us at any time if you have any questions or concerns. The same members of staff will also greet your child each day and short messages can be passed at this time. We are here to support both you and your child.

Across the year, the children will be involved in lots of lovely experiences and events. We aim to share as many of these with you through our **newsletters**, **website** and **Hornden Nursery Facebook page**. If you have a Facebook account, please follow us.



We use a system called Class Dojo to communicate messages and letters to parents. Children, and Parents, who are already on this system will soon be moved to their current group, and linked to the staff who are now working with them. Our new parents will be invited to join shortly, if they haven't been already.

We are introducing a new system to support sharing children's progress with parents. This will include sharing some photographs, short observations and updates. The new system is called Learning Journals, and we will be providing further information really soon.

## Children's groups and Key People

We have 3 nursery groups within our setting, the Daisies, the Sunflowers and the Buttercups. Consistent staff work within these groups, building relationships and supporting children.

Although your child will work with all of the group staff, they will shortly be assigned a special Key Person. This is the person who will know your child best, ensuring that they feel safe and secure. You can talk to your child's key person at any time, whether this is to pass on information or if you have any questions or concerns.

## Security Passwords

On admission, we ask you for a security password. This password can be used if someone different is picking your child up from nursery. Please let us know if this is going to happen by phoning the office, or by speaking to your child's key person.

It is very important that we keep children safe, therefore we must have the password if we do not recognise the adult who is picking up.

## Keeping Our Children Safe

Our nursery is committed to ensuring that all children are safe and kept from harm – this is called Safeguarding. Safeguarding children is the responsibility of everyone, however we have particular people who are Designated Safeguarding Leads in our nursery.

Our Safeguarding Leads are **Natalie Parkinson**, the Headteacher, and **Lindsey Johnson**, the Deputy Headteacher. We also have a Governor who supports us in this role called Jane Long.

If you are concerned about the safety or welfare of any child, you are able to speak to them at any time. We have a Child Protection Policy on our school website that contains lots of information and parents are very welcome to read it.

### Early Years Foundation Stage and the EYFS Framework

The Early Years Foundation Stage is how the Government and early years professionals describe the time in your child's life between birth and age 5. It is a really important stage that prepares them for future learning, along with helping them to get ready for school. A child's early years experience should be happy, active exciting, fun and secure.

In Nursery we follow a legal document called the Early Years Foundation Stage Framework. This document sets the standards that we must meet to ensure that all children are kept healthy and safe, while learning, developing and gaining new skills and knowledge. It ensures that children are given the best start in life, to help them to reach their full potential.

Recently the EYFS framework has been revised. We have included an EYFS Parents Guide with this newsletter which contains lots of information. Please remember if you have any questions you only need to ask.

### Our Governing Body

Our nursery has a Governing body who support the Head teacher and staff in managing and developing our school. This group is made up of members of the local community, parents, staff and representatives from the Local Authority.

We currently have some vacancies for Parent Governors and would like to invite any interested family members to speak to Natalie to find out more about the role. Any suggestions, questions or comments from parents can be brought to the Governing body through speaking to Natalie, the Head teacher, or to one of the other Governors. Our Chair of Governors is Jane Long.

### School Fund

In order to provide daily snacks for children and to assist with the cost of play dough and baking Ingredients, we ask for a **weekly contribution of £1**.

This can be brought to nursery on your child's first session of the week, or can be paid across a half term in one instalment. Please can we ask that this money is brought in an envelope with your child's name on, or if you prefer it can be paid through a bank transfer.

**Account number**– 00008812      **Sort code**– 77-29-07

Please add your child's name as the reference, along with SF for school fund.

### Medical Conditions and Medication in School

If your child has a medical condition, including allergies, intolerances, asthma or eczema, please speak to a member of staff as we will need to fill in a care plan with you. Please inform us if there are any changes to your child's medical needs throughout the year, including updating us on any appointments with medical professionals.

If your child requires medication whilst at nursery, please speak to **Lindsey or Gemma**, as we must fill in consent forms before we can administer it.

### 30 hour nursery entitlement for some 3 and 4 year olds

Some children of qualifying families are able to access 30 hours of education and care. You may have heard it referred to as '30 hours free childcare'. Eligible children are able to access this the **term after their 3rd birthday**.

You can get further information, check your eligibility or apply on line at **[www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)**. If you would like further information please speak to Natalie, or a member of the office staff.

**If you currently receive 30 hours at our nursery, please can we remind parents that they need to reapply every 3 months. You should receive an email to remind you.**

## A few helpful reminders.....

- Morning nursery sessions begin at 8.45am and finish at 11.45am, afternoon sessions begin at 12.30pm and finish at 3.30pm. Full day children attend between 8.45am and 3.30pm.
- Please try to be on time for your child at pick up as they can become distressed and it can often affect staff lunches, breaks or worktime. We do appreciate that there can be emergencies and difficulties at times. If this is the case please contact us.
- Children who attend all day need a healthy packed lunch– please see our Packed Lunch Policy
- School fund is £1 per week. This can be paid weekly or through bank transfer. Please ensure that your child's name is added to the reference if bank transferring  
**Account number**– 00008812      **Sort code**– 77-29-07
- Please pay for your child's care sessions on a weekly, or monthly basis. It is preferred that this is done through bank transfer, including your child's name as the reference.  
**Account number**– 00008812      **Sort code**– 77-29-07
- Please label your child's belongings with their name
- Please ring and let us know as soon as possible if your child is going to be absent
- On warm days, sunscreen should be applied before your child attends nursery. If your child attends across a full day, please supply us with sunscreen so it can be reapplied. Please also provide a sunhat.
- If you would like any nursery jumpers, cardigans or coats, please come to the office. These can be paid for by cash or bank transfer. Jumpers £8, Cardigans £9, Coats £20

# Dates for your diary

## OCTOBER 2020

Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
5	6	7	8	9 Story sacks to be given out	10	11
12 Autumn walk week- Buttercups	13 Please return story sacks	14	15	16	17	18
19 Autumn walk week- Sunflowers	20	21	22	23 Halloween celebrations- no costumes are needed	24	25
26 <b>School holiday</b>	27 <b>School holiday</b>	28 <b>School holiday</b>	29 <b>School holiday</b>	30 <b>School holiday</b>	31 <b>School holiday</b>	

## NOVEMBER 2020

Mon	Tue	Wed	Thu	Fri	Sat	Sun
						1
2 Children return to school	3 Bonfire night celebrations across the week	4	5	6 Story sacks to be given out	7	8
9 Diwali Celebrations	10 Please return story sacks	11	12	13	14	15
16	17	18	19	20	21	22
23 Children's review information will be sent out across the week	24	25	26	27 Story sacks to be given out	28	29
30						

## DECEMBER 2020

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1 Please return story sacks	2	3	4	5	6
7 Transition visits for children moving into 3-4 year old room across this week	8	9	10	11	12	13
14	15	16 Nursery Christmas Party	17	18	19	20
21 <b>School holiday</b>	22 <b>School holiday</b>	23 <b>School holiday</b>	24 <b>School holiday</b>	25 <b>School holiday</b>	26	27
28 <b>School holiday</b>	29 <b>School holiday</b>	30 <b>School holiday</b>	31 <b>School holiday</b>			

## JANUARY 2021

Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1 <b>School holiday</b>	2	3
4 <b>Staff training day</b>	5 <b>Children return to nursery</b>	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31